

**NATIONALPRODUCTIVITYCOUNCIL**  
**(Under Department of Industrial Policy &Promotion,**  
**Ministry of Commerce & Industry, Govt. of India)**

**Advertisement No. NPC/Admin/81/May/2025**  
**Dated 19.05.2025**

**ADVERTISEMENT FOR ENGAGEMENT OF PERSONS ON CONTRACT**

National Productivity Council (NPC) is an autonomous body under DPIIT, Ministry of Commerce& Industry, GoI and promotes productivity consciousness in the country for sustainable socio-economic development by productivity promotion and dissemination through consultancy, research, and training activities in different sectors of economy.

NPC, Head Quarter (HQ), New Delhi invites applications from eligible person(s) for various functional roles, as detailed below, purely on contractual basis.

Post Code	Function role	Eligibility criteria	Job Description	Others
IE01	Advisor	<p><b>Essential qualification</b></p> <p>Ph.D./ PG/Graduation in any discipline from a government recognized university degree</p> <p><b>Required experience:</b></p> <p>Experience of teaching Ergonomics with more than15years of experience.</p> <p>Preference will be given to those candidates with additional relevant qualification</p>	Provide expert guidance on implementing human-centric workplace optimization including detailed ergonomic assessment of workstations, precision intervention design, and process optimization.	<p><b>Type of Engagement:</b></p> <p>Day basis engagement on Purely Contract basis</p> <p><b>Place of deployment:</b></p> <p>Deployment at NPC,HQ</p> <p><b>Number of persons required:</b> 1 (One)</p> <p><b>Contract Period:</b></p> <p>6 Months</p> <p><b>Remuneration:</b></p> <p>Rs.4500-6000 per Day</p>

IE02	Sr. Consultant	<p><b>Essential qualification:</b></p> <p>B. Tech in Mechanical/Electrical/ Production/Industrial Engineering or equivalent discipline from a government recognized university degree</p> <p><b>Experience:</b></p> <p>with more than 13years of experience.</p> <p>Preference will be given to those candidates with additional qualification such as Masters in Financial Management.</p> <p><b>Desirable Experience</b></p> <p>IE Consultancy Assignments such as Production Norm, Incentive scheme, MFCA etc. Knowledge and experience in CAD (Solid Works etc.) Soft skills including strong communication skills and report writing.</p>	<p>Support NPC officers in implementing Industrial Engineering tools, Incentive Scheme, MFCA, Ergonomics etc.</p> <p>Coordination with Client's Officials Validation and checking quality of data. Handling of data, tabulation, and report preparation and presentation.</p>	<p><b>Type of Engagement:</b></p> <p>Day basis engagement on Purely Contract basis</p> <p><b>Place of deployment:</b></p> <p>Deployment at NPC,HQ</p> <p><b>Number of persons required:</b> 1 (One)</p> <p><b>Contract Period:</b></p> <p>6 Months</p> <p><b>Remuneration:</b></p> <p>Rs.75000-90000 per month</p>
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IE03	Sr. Project Executive	<p><b>Essential Qualification:</b></p> <p>MBA with B. Tech in Mechanical/Electrical/Industrial Engineering or equivalent from the recognized University/Institution with good academic record and computing skills.</p> <p><b>Experience:</b></p> <p>5 years minimum experience in relevant field</p>	<p>Field implementation support for data collection and analysis related to productivity enhancement, time studies, process mapping, and industrial engineering applications</p> <ul style="list-style-type: none"> <li>• Coordination with CMR Officials</li> <li>• Data collection and compilation, Validation and checking quality of data.</li> <li>• Handling of data, tabulation, and report preparation and presentation.</li> </ul>	<p><b>Type of Engagement:</b></p> <p>Day basis engagement on Purely Contract basis</p> <p><b>Place of deployment:</b></p> <p>Deployment at NPC,HQ</p> <p><b>Number of persons required:</b> 1 (One)</p> <p><b>Contract Period:</b></p> <p>6 Months</p> <p><b>Remuneration:</b></p> <p>Rs. 33000-42000 Per Month</p>
IE04	Project Executive	<p><b>Essential Qualification:</b></p> <p>Bachelor in design/B. Tech from the government recognized University/Institution with good academic record and computing skills.</p> <p>Preference will be given to those candidates with additional relevant qualifications.</p> <p><b>Experience:</b></p> <p>0-2 years minimum experience in relevant field</p>	<ul style="list-style-type: none"> <li>• UI/UX design for MFCA dashboard integration with existing digital dashboard system;</li> <li>• CAD design for ergonomic workstation modifications;</li> <li>• Visual representation of performance metrics for incentive schemes; and development of visual aids for job briefs.</li> <li>• Data collection, entry &amp; analysis.</li> <li>• Assisting in Report writing and PPT presentations</li> <li>• CAD Proficiency (Preferably Solid works)</li> </ul>	<p><b>Type of Engagement:</b></p> <p>Purely Contract basis</p> <p><b>Place of Deployment:</b></p> <p>Deployment at NPC,HQ</p> <p><b>Number of persons required:</b></p> <p>1(One)</p> <p><b>Contract Period:</b></p> <p>6months</p> <p><b>Remuneration:</b></p> <p>Rs.25000-32000 Per Month</p>

IE 05	Intern	<p><b>Essential Qualification:</b></p> <p>Graduate from the government recognized University/ Institution with good academic record and computing skills. Preference will be given to BCA/ MCA/ BBA having office related experience</p> <p><b>Experience:</b> Fresher</p>	<ul style="list-style-type: none"><li>• Data collection, entry &amp; analysis.</li><li>• Assisting in Report writing and PPT presentations</li><li>• Letter drafting and file management</li></ul>	<p><b>Type of Engagement:</b> Purely Contract basis</p> <p><b>Place of Deployment:</b> IE Group, HQ, New Delhi</p> <p><b>Number of persons required:</b>1 (One)</p> <p><b>Contract Period:</b> 6 months</p> <p><b>Remuneration:</b> Rs.6000 Per Month</p>
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**Terms & Conditions:**

- The engagement shall be purely on a contract basis and will not confer any right for regular appointment in NPC or its associated organizations. The contractual person shall not be entitled to any benefits/compensation/absorption /regularization of service in the National Productivity Council .The contractual person shall not claim any benefit/compensation/absorption/ regularization of service with NPC under the provision of Industrial Disputes Act, 1947 or Contract Labour (Regulation and Abolition) Act, 1970.
- **Working Hours, Travelling and Daily Allowance , Leave etc.**  
The contractual person shall be governed as per applicable provisions of NPC for this assignment.

**General Conditions**

- In case the performance of the contractual person is not satisfactory, or she/he fails to perform/carry out the functions entrusted or otherwise, or she /he is found in-disciplined or wanting, NPC may terminate the contract at any time without giving any notice and also without assigning any reason thereof.
- The contractual person shall be required to produce original documents and certificates in support of her/his age, qualification and experience at the time of joining failing which her/his offer of engagement shall stand withdrawn.
- NPC reserves the right to cancel or with draw this advertisement at any time without assigning any reason whatsoever

**In case of the selected candidate being any retired person from any Government/CPSE/autonomous body/statutory body, there muneration shall be “50% of the last salary drawn (Basic+ D.A.)”.**

**Application can be submitted by sending application as per Annex- AF along with self-attested copy of all requisite documents and latest photo via email to [ed-admin@npcindia.gov.in](mailto:ed-admin@npcindia.gov.in) on or before 02/06/2025 by 3:00 pm.**

**In the subject of the email, code number of the post applied for, should invariably be mentioned (eg. IE01, IE02, IE03 , IE 04 & IE 05 etc.). Incomplete applications as well as applications without self-attested copies of documents will be rejected.**

Application for engagement as contractual person in NPC

Name	
Mother's/Father's/Husband's Name	
Date of Birth (Self-attested copy of proof of date of birth to be enclosed)	
Address for Correspondence	
Permanent Address	
AADHAR No. (Self-attested copy to be enclosed)	
Contact No./Nos.	
Email ID	
Post applied for	
Educational/Technical Qualification (s) (Documents should be self-attested as true copy)	
Details of experience to be attached in proforma appended as "APPENDIX"	Duly filled    proforma "APPENDIX" is attached.
Date of retirement and name of the office where the officer was last working. Enclose the copy of PPO. (In case of retired person)	
Any other relevant information (use a separate sheet, if necessary)	

The information furnished above is true to the best of my knowledge and belief. I have carefully read the terms and conditions mentioned in the advertisement done by NPC and they are acceptable by me. I certify that no disciplinary proceedings are pending against me, as on date. I also state that I have disclosed all material facts.

Date:

Signature of the Applicant

APPENDIX

DETAILS OF EXPERIENCE

Period (Starting from the last)	Name of Office/Organization	Post, Remuneration or Pay Band with Grade Pay, if applicable	Description of duties performed

Name/Signature\_\_